

# Contract Works Single Project Proposal

## Important notice

### Material facts

'You' (this includes every person or entity to be insured under this insurance) are under a duty to disclose all material facts that could influence QBE Insurance's decision to accept this insurance and, if so, on what terms. You need to disclose facts both known to you and those which you could have been reasonably expected to know about. If you are in any doubt as to whether or not a fact may be material, you should disclose it to ensure that any cover granted is not prejudiced.

### Non-disclosure/misstatement

If you fail to comply with your duty of disclosure, QBE may be entitled to avoid the contract altogether, and therefore decline to pay any claim.

### Jurisdiction

Except where the parties agree otherwise, the laws of New Zealand apply to this form and any dealings between the parties arising from this form. The New Zealand courts have exclusive jurisdiction in relation to any disputes that may arise.

### How to complete this form

- You must answer all questions fully and, if you are completing this form by hand, please ensure you write clearly.
- If you are completing this form electronically, please open it using the latest version of Adobe Reader. Use your mouse/trackpad to take the cursor to the next editable field. Boxes can be ticked either by using your mouse/trackpad or by hitting 'enter'. Upon completion, please print out this form and sign the declaration.
- The signed form should then be posted, or emailed, to your broker.

Broker

Company

Individual

## A Applicant Details

1. Principal

2. Main contractor

3. Who is proposing the insurance?

Principal

Main contractor

4. Website address

5. Please provide details of interested parties and the nature of their interest.

## B Cover required

1. Construction period

Start date

dd / mm / yyyy

Finish date

dd / mm / yyyy

2. Maintenance period

months

3. Contract name



4. Contract site

5. Describe the works and what it will be used for.

6. Limits and sub-limits required

Note: (A) = standard sub-limit or (B) = any additional amount required.

(a) Contract works		replacement value		NZD
(b) Principal - supplied materials	(A) <input checked="" type="radio"/>	NZD 5,000	or	(B) <input type="radio"/>
(c) Transit	(A) <input checked="" type="radio"/>	NZD 50,000	or	(B) <input type="radio"/>
(d) Materials in storage (off contract site)	(A) <input checked="" type="radio"/>	NZD 50,000	or	(B) <input type="radio"/>
(e) Protection costs	(A) <input checked="" type="radio"/>	NZD 10,000	or	(B) <input type="radio"/>
(f) Removal of debris	(A) <input checked="" type="radio"/>	5% of Item (a)	or	(B) <input type="radio"/>
(g) Professional fees	(A) <input checked="" type="radio"/>	5% of Item (a)	or	(B) <input type="radio"/>
(h) Increased costs during construction	(A) <input checked="" type="radio"/>	5% of Item (a)	or	(B) <input type="radio"/>
(i) Increased costs during reconstruction	(A) <input checked="" type="radio"/>	5% of Item (a)	or	(B) <input type="radio"/>
(j) Expediting expenses	(A) <input checked="" type="radio"/>	5% of Item (a)	or	(B) <input type="radio"/>
(k) Temporary buildings	(A) <input checked="" type="radio"/>	NZD 5,000	or	(B) <input type="radio"/>
(l) Optional Extension - Existing Property				Enclosed <input checked="" type="radio"/>
Also please complete relevant details on the supplementary questionnaire, and tick to indicate enclosure.				
(i) Structures	Replacement value	NZD <input type="text"/>	Sum Insured	NZD <input type="text"/>
(ii) Contents	Replacement value	NZD <input type="text"/>	Sum Insured	NZD <input type="text"/>
(iii) Services	Replacement value	NZD <input type="text"/>	Sum Insured	NZD <input type="text"/>

C Site details

If you answer 'Yes' to any of the following, you also need to complete the corresponding question on the 'Contract Works Single Project' supplementary questionnaire, and tick to indicate enclosure.

Enclosed

1. Is the site:
- (a) outside a mains water supply area? Yes  No
  - (b) further than 10 kilometres away from a Fire Brigade? Yes  No
  - (c) any contour other than 'flat to gently sloping'? Yes  No
2. Are foundations and/or excavations (if any) over 3 metres in depth? Yes  No

- |                                                                                                                                                                        |                           |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------------|
| 3. Are retaining walls (if any) over 3 metres high and/or 50 metres in total length?                                                                                   | Yes <input type="radio"/> | No <input type="radio"/> |
| 4. Are trenches (if any) greater than 3 metres in depth, and/or 100 metres in total length, open at any one time?                                                      | Yes <input type="radio"/> | No <input type="radio"/> |
| 5. Do earthworks need to be undertaken in relation to anything other than foundations, excavations or retaining walls?                                                 | Yes <input type="radio"/> | No <input type="radio"/> |
| 6. Does the contract involve construction, installation or work on a pool or tank with more than 2,000-litre capacity?                                                 | Yes <input type="radio"/> | No <input type="radio"/> |
| 7. Is sandwich panel being used in more than 10% of the total area of the works?                                                                                       | Yes <input type="radio"/> | No <input type="radio"/> |
| 8. Does the contract require work on or within any existing property?                                                                                                  | Yes <input type="radio"/> | No <input type="radio"/> |
| 9. Is the building either more than three storeys above ground, or more than one storey below ground?                                                                  | Yes <input type="radio"/> | No <input type="radio"/> |
| 10. Is the total of Item (a) (Contract works) + Item (b) (Principal - supplied materials) more than NZD 2,000,000?                                                     | Yes <input type="radio"/> | No <input type="radio"/> |
| 11. Are there any special features or risks associated with the contract that make the work more hazardous than would normally be expected from a project of its type? | Yes <input type="radio"/> | No <input type="radio"/> |
| 12. In the past three years, has the main contractor suffered any losses greater than NZD 50,000?                                                                      | Yes <input type="radio"/> | No <input type="radio"/> |
| 13. Did ANY work at the contract site commence more than 14 days before this proposal was completed?                                                                   | Yes <input type="radio"/> | No <input type="radio"/> |

### Declaration

I/We declare, on behalf of all proposed insureds, that:

- All answers and statements in this proposal are correct and complete in every respect and there is no further information which may affect acceptance of the proposal.
- If accepted by QBE, this proposal and declaration, and any other material which I/we have provided to QBE, shall be incorporated into and form the basis of the contract of insurance.
- I/We understand that QBE requires this information (which will be retained by QBE) in order to decide whether or not to accept this proposal, and also that the Privacy Act 2020 entitles me/us to have access to, and request the correction of, this information.
- QBE is authorised to disclose information received from me/us to its advisers, reinsurers and to other insurers. I/We authorise QBE to obtain, from any party, information that is, in QBE's view, relevant to this proposal.
- I/We understand that the insurance will not be in force until this proposal has been accepted and cover confirmed by QBE.

Note: Signing this proposal and any supplementary questionnaires does not bind either the applicant or QBE to complete the contract of insurance.

Signed by applicant

Date

dd / mm / yyyy

Printed name

Phone

Position

Mobile

Email address

**PRINT**